



Oversight & Governance

Chief Executive's Department
Plymouth City Council
Floor 3 (West) Ballard House
West Hoe Road
Plymouth PL1 3BJ

Please ask for Helen Rickman/Helen
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T 01752 668000
E <http://www.plymouth.gov.uk/democracy>
www.plymouth.gov.uk/democracy
Published 21 December 2021

Licensing Sub Committee

Tuesday 4 January 2022
10.00 am
Council House

Members:

Councillors Patel, Rennie and Stoneman.

Fourth Member:

Councillor Corvid.

Members are invited to attend the above meeting to consider the items of business overleaf.

Please note that, due to the nature of this Committee, we may need to send 'to follow' documents which were not expected at the time of the agenda publication. These documents may be considered under part I or part II.

For further information on attending Council meetings and how to engage in the democratic process please follow this link - <http://www.plymouth.gov.uk/accesstomeetings>

Tracey Lee

Chief Executive

LICENSING SUB COMMITTEE

AGENDA

1. Appointment of Chair and Vice-Chair

The Committee will appoint a Chair and Vice-Chair for this particular meeting.

2. Apologies

To receive apologies for non-attendance submitted by Committee Members.

3. Declarations of Interest

Members will be asked to make any declarations of interest in respect of items on this agenda.

4. Chair's Urgent Business

To receive reports on business which, in the opinion of the Chair, should be brought forward for urgent consideration.

5. Variation of Premises Licence - Spar 171 - 173 Pike Road, Efford, Plymouth, PL3 6HJ (Pages 1 - 16)

The Director for Public Health will submit a report on the variation of a premises licence for Spar, 171 – 173 Pike Road, Efford. Plymouth, PL3 6HJ.

6. Grant of Premises Licence - The Grosvenor Hotel, 7-11 Elliott Street, The Hoe, Plymouth, PL1 2PP (Pages 17 - 30)

The Director for Public Health will submit a report on the grant of a premises licence for the Grosvenor Hotel, 7-11 Elliot Street, The Hoe, Plymouth, PL1 2PP.

7. Variation of Premises Licence - The Craft House, 5 Elliot Street, Plymouth, PL1 2PP (Pages 31 - 50)

The Director for Public Health will submit a report on the variation of premises licence for the Craft House, 5 Elliot Street, Plymouth, PL1 2PP.

8. Exempt Business

To consider passing a resolution under Section 100A(4) of the Local Government Act 1972 to exclude the press and public from the meeting for the following item(s) of business on the grounds that it (they) involve(s) the likely disclosure of exempt information as defined in paragraph(s) of Part 1 of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

PART II - PRIVATE MEETING

AGENDA

MEMBERS OF THE PUBLIC TO NOTE

that under the law, the Panel is entitled to consider certain items in private. Members of the public will be asked to leave the meeting when such items are discussed.

NIL.

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VARIATION OF PREMISES LICENCE NOTICE REPORT

Licensing Sub Committee



Date:	04 January 2022
Title of Report:	Variation of Premises Licence
Lead Member:	Councillor John Riley (Cabinet Member for Governance, HR, IT & Community Safety)
Lead Strategic Director:	Dr Ruth Harrell (Office of the Director of Public Health)
Author:	Marie Price (Senior Licensing Officer)
Contact Email:	Licensing@plymouth.gov.uk
Your Reference:	Spar. 171 -173 Pike Road
Key Decision:	No
Confidentiality:	Part I - Official

Purpose of the report:

An application has been received from Licensing Solutions on behalf of Wessex Retail Ltd in respect of Spar. 171-173 Pike Road, Efford, Plymouth. PL3 6HJ for the Variation of a premises licence under Section 34 of the Licensing Act 2003.

Recommendations and Reasons:

That Members consider this report.

Alternative options considered and rejected:

None.

Relevance to the Corporate Plan and/or the Plymouth Plan:**Our Plan – A City to be proud of.**

This report links to the delivery of the City and Council objectives and outcomes within the plan.

A Growing City: The Licensing Policy and system aims to provide a balance between the need to protect residents and to enable legitimate businesses to operate within a necessary and proportionate regulatory framework. This in turn makes a safer, more vibrant Plymouth to allow economic growth and opportunities for increased levels of employment.

A Caring Council: The Licensing Policy has put in place an appropriate framework to allow the effective control of alcohol supply and regulated entertainment to keep all members of society protected and feeling safe by focusing on prevention and early intervention. The licensing system minimise the burdens on business and to allow communities the opportunity to influence decisions.

See [Our Plan](#)

Implications for Medium Term Financial Plan and Resource Implications:

Not applicable

Financial Risks

Not Applicable

Carbon Footprint Carbon Footprint (Environmental) Implications:

None

Other Implications: e.g. Child Poverty, Community Safety, Health and Safety and Risk Management:

* *When considering these proposals members have a responsibility to ensure they give due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act and those who do not.*

Members should be aware that Section 17 of the Crime and Disorder Act 1998 puts a statutory duty on every Local Authority to exercise its various functions with due regard to the need to do all that it reasonably can do to prevent crime and disorder in its area.

Published work / information:

For more information please see the below links.

[Statement of Licensing Policy](#)

[Licensing Act 2003](#)

[Revised guidance issued under section 182 of the Licensing Act 2003 - April 2018](#)

Appendices

Ref.	Title of Appendix	Exemption Paragraph Number (if applicable)						
		1	2	3	4	5	6	7
A	Briefing report (mandatory)							

Background papers:

Please list all unpublished, background papers relevant to the decision in the table below. Background papers are unpublished works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based.

Title of background paper(s)	Exemption Paragraph Number (if applicable)
	<i>If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.</i>

	1	2	3	4	5	6	7
Application							

Sign off:

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Originating Senior Leadership Team member: Click here to enter text.											
Please confirm the Strategic Director(s) has agreed the report? Choose											
Date agreed: Date.											
Cabinet Member signature of approval: [electronic signature (or typed name and statement of 'approved by email') on Cabinet member approval only]											
Date: Date.											

1.0 INTRODUCTION

1.1 On the 05th November 2021 the licensing department received an application from Licensing Solutions on behalf of Wessex Retail Ltd for the Variation of a Premises Licence under Section 34 of the Licensing Act 2003 in respect of Spar, situated at 171-173 Pike Road, Efford, Plymouth. PL3 6HJ.

1.2 Details of variation

Current Licensable Activities	Variation Application
<p><u>(j) Supply of Alcohol for consumption OFF the premises.</u></p> <p>Monday to Saturday 08:00am to 11:00pm Sundays 10:00am to 10:30pm Non Standard Timings: Good Friday: 08:00am to 10:30pm Christmas Day: 12:00pm to 3:00pm 7:00pm to 10:30pm</p>	<p><u>(j) Supply of Alcohol for consumption OFF the premises.</u></p> <p>Monday to Sunday 06:00am to 11:00pm</p>
<p><u>(l) Hours premises are open to the public</u></p>	<p><u>(l) Hours premises are open to the public</u></p> <p>Monday to Sunday 06:00am to 11:00pm</p>

1.3 Variation application

The nature of the proposed variation is to extend opening and alcohol sales hours, remove alcohol trading restrictions on Christmas Day and Good Friday, remove any unnecessary embedded conditions and amend licensed plan due to alterations to the store.

1.3 Variation Application Operating Schedule (Appendix 1)

1.4 Copy of Existing Premises Licence and Plan PA0061 (Appendix 2)

1.5 New Plan (Appendix 3)

1.6 Cumulative Impact Policy

This application does not fall within an area to which the Cumulative Impact Policy applies.

2.0 RESPONSIBLE AUTHORITIES

2.1 *Devon & Cornwall Police* – no representations

2.2 *Environmental Health* – no representations

2.3 *Devon & Somerset Fire & Rescue Service* – no representations.

2.4 *Trading Standards* – no representations

- 2.5 *Planning Officer* - no representations.
- 2.6 *Child Protection* – no representations
- 2.7 *Health & Safety Executive* – no representations.
- 2.8 *Health Authority (ODPH)* – no representations.
- 2.9 *Licensing Authority* – no representations

3.0 OTHER PARTIES

Two letters of representation, from the same address have been received that are attached to this report marked appendix 4 and 5.

4.0 CONSIDERATIONS

- 4.1 The Committee is obliged to determine this application with a view to promoting the licensing objectives which are:
- the prevention of crime and disorder;
 - public safety;
 - the prevention of public nuisance;
 - the protection of children from harm.

In making its decision the Committee is also obliged to have regard to:

- the guidance issued under section 182 of the Licensing Act 2003 with the following paragraphs relevant to this application: 1.2 – 1.5, 1.16 – 1.17, 2.1,2.3, 2.14 – 2.15, 9.3,9.11, 9.33 - 9.36, 9.38 – 9.40 and 10.10,
- the Council's own Licensing Policy with the following headed paragraphs being relevant to this application: Dispersal Policy (Page 11); Licensing Hours (Page 11), Location and Trading restrictions (page 15), Protecting children from harm (page 16), Public Nuisance (Page 17), Licensing conditions (page 20) the representations (including supporting information) presented by all the parties.

The Committee must take such of the following steps as it considers appropriate for the promotion of the licensing objectives:

1. Modify the conditions of the licence
2. Reject the whole or part of the application;

...and for this purpose the conditions of the licence are modified if any of them is altered or omitted or any new condition is added.

The Committee is asked to note that it may not modify the conditions or reject the whole or part of the application merely because it considers it desirable to do so. It must actually be appropriate in order to promote the licensing objectives.

Section 16 of 18

LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

ALARM SYSTEM, CCTV SYSTEM WITH 28 DAY RECORDING FACILITIES WITH COPIES TO BE MADE AVAILABLE TO THE POLICE OR RESPONSIBLE AUTHORITIES UPON REQUEST TO THE DPS OR MANAGER, STAFF TRAINED IN THE SALE OF ALCOHOL WITH RECORDS KEPT FOR 12 MONTHS WITH RECORDED ONGOING ALCOHOL REFRESHER TRAINING REGIME TO BE MADE AVAILABLE TO APPROPRIATE OFFICERS UPON REQUEST TO THE DPS OR MANAGER, CHALLENGE 25 IN PLACE AND PROOF OF AGE INITIATIVE EMBRACED, INSTORE CHALLENGE SIGNAGE, REFUSALS SYSTEM WITH REFUSALS BOOK AND INCIDENT LOG

b) The prevention of crime and disorder

ALARM SYSTEM, CCTV SYSTEM WITH RECORDING FACILITY, TRAINED STAFF, CHALLENGE 25, REFUSALS SYSTEM AND INCIDENT LOG

c) Public safety

STAFF TRAINED IN FIRE SAFETY PROCEDURES AND THE USE OF FIRE SAFETY EQUIPMENT, FIRE FIGHTING EQUIPMENT

d) The prevention of public nuisance

STAFF TRAINED TO DEAL WITH SITUATIONS, CCTV, NOTICES REQUESTING CUSTOMERS TO LEAVE THE STORE QUIETLY

e) The protection of children from harm

FULL RECORDED ALCOHOL TRAINING REGIME IN USE, ONGOING RECORDED ALCOHOL REFRESHER TRAINING WITH REFRESHER TRAINING TO BE CARRIED OUT EVERY SIX MONTHS, CHALLENGE 25 TRADING INITIATIVE EMBRACED, CHALLENGE SIGNAGE, REFUSALS SYSTEM AND REFUSALS BOOK

Appendix 2

Licensing Act 2003

Premises Licence**PA0061****Local Authority****Public Protection Service**

Licensing Unit
 Plymouth City Council
 Windsor House
 Plymouth. PL6 5UF
 Tel: 01752 304141 Fax: 01752 226314
 Email: Licensing@plymouth.gov.uk

Part 1 - Premises Details

POSTAL ADDRESS OF PREMISES, OR IF NONE, ORDNANCE SURVEY MAP REFERENCE OR DESCRIPTION**Spar**

171-173 Pike Road, Efford, Plymouth, Devon, PL3 6HJ.

Telephone 01752 303491

WHERE THE LICENCE IS TIME LIMITED THE DATES

Not applicable

LICENSABLE ACTIVITIES AUTHORISED BY THE LICENCE

- the sale by retail of alcohol

THE TIMES THE LICENCE AUTHORISES THE CARRYING OUT OF LICENSABLE ACTIVITIES

Activity (and Area if applicable)	Description	Time From	Time To
M. The sale by retail of alcohol for consumption OFF the premises only			
	Monday to Saturday	08:00	23:00
	Sunday	10:00	22:30
	Non Standard Timings:		
	Good Friday: 08:00 to 22:30 hrs		
	Christmas Day: 12:00 to 15:00 hrs		
	19:00 to 22:30 hrs		

THE OPENING HOURS OF THE PREMISES

Description	Time From	Time To

WHERE THE LICENCE AUTHORISES SUPPLIES OF ALCOHOL WHETHER THESE ARE ON AND / OR OFF SUPPLIES

- M. The sale by retail of alcohol for consumption OFF the premises only

Part 2

NAME, (REGISTERED) ADDRESS, TELEPHONE NUMBER AND EMAIL (WHERE RELEVANT) OF HOLDER OF PREMISES LICENCE

Wessex Retail Limited

Appleby Westward, Forge Lane, Moorlands Trading Estate, Saltash, Cornwall, PL12 6LX.

REGISTERED NUMBER OF HOLDER, FOR EXAMPLE COMPANY NUMBER, CHARITY NUMBER (WHERE APPLICABLE)

Wessex Retail Limited

12205715



Licensing Act 2003

Premises Licence**PA0061****Local Authority****Public Protection Service**

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 Plymouth City Council
 Windsor House
 Plymouth, PL6 5UF
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 Email: Licensing@plymouth.gov.uk

NAME, ADDRESS AND TELEPHONE NUMBER OF DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORISES THE SUPPLY OF ALCOHOL

Juliet BARNARD

PERSONAL LICENCE NUMBER AND ISSUING AUTHORITY OF PERSONAL LICENCE HELD BY DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORISES FOR THE SUPPLY OF ALCOHOL

Licence No. PL12538

Issued by Plymouth

ANNEXES**ANNEX I - MANDATORY CONDITIONS - OFF SALES**

No supply of alcohol may be made under this Premises Licence when there is no Designated Premises Supervisor in respect of the Premises Licence.

No supply of alcohol may be made when the Designated Premises Supervisor does not hold a Personal Licence or his Personal Licence is suspended.

Every supply of alcohol under this Premises Licence must be made or authorised by a Personal Licence holder.

(1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.

(2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

(3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either -

- (a) a holographic mark, or
- (b) an ultraviolet feature.



Licensing Act 2003

Premises Licence**PA0061****Local Authority****Public Protection Service**

Licensing Unit
 Plymouth City Council
 Windsor House
 Plymouth. PL6 5UF
 Tel: 01752 304141 Fax: 01752 226314
 Email: Licensing@plymouth.gov.uk

ANNEXES continued ...

A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price. For the purposes of this condition -

- (a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
- (b) "permitted price" is the price found by applying the formula $P = D + (D \times V)$ where:
 - (i) P is the permitted price
 - (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
 - (iii) V is the rate of Value Added Tax chargeable in relation to the alcohol as if the Value Added Tax were charged on the date of the sale or supply of the alcohol;
- (c) "relevant person" means, in relation to a premises licence -
 - (i) the holder of the premises licence,
 - (ii) the designated premises supervisor (if any)
 - (iii) the personal licence holder who makes or authorises a supply of alcohol;
- (d) "relevant person" means, in relation to a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
- (e) "Value Added Tax" means Value Added Tax charged in accordance with the Value Added Tax Act 1994.

3. Where the permitted price given by Paragraph (b) of paragraph (2) would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

4. (1) Sub-paragraph (b) below applies where the permitted price given by Paragraph (b) of paragraph (2)



Licensing Act 2003

Premises Licence**PA0061****Local Authority****Public Protection Service**

Licensing Unit
 Plymouth City Council
 Windsor House
 Plymouth. PL6 5UF
 Tel: 01752 304141 Fax: 01752 226314
 Email: Licensing@plymouth.gov.uk

ANNEXES continued ...

on a day (—the first day)) would be different from the permitted price on the next day (—the second day)) as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

ANNEX 2 - CONDITIONS CONSISTENT WITH THE OPERATING SCHEDULE

- Alcohol shall not be sold in an open container or be consumed in the licensed premises.
- The authorised hours for the sale of alcohol does not prohibit:
 1. during the first twenty minutes after the end of authorised hours, the taking of the alcohol from the premises, unless the alcohol is supplied or taken in an open vessel;
 2. the ordering of alcohol to be consumed off the premises, or the despatch by the vendor of the alcohol so ordered;
 3. the sale of alcohol to a trader or club for the purposes of the trade or club;
 4. the sale or supply of alcohol to any canteen or mess, being a canteen in which the sale or supply of alcohol is carried out under the authority of the Secretary of State or an authorised mess of members of Her Majesty's naval, military or air forces;

ANNEX 3 - CONDITIONS ATTACHED AFTER A HEARING BY THE LICENSING AUTHORITY

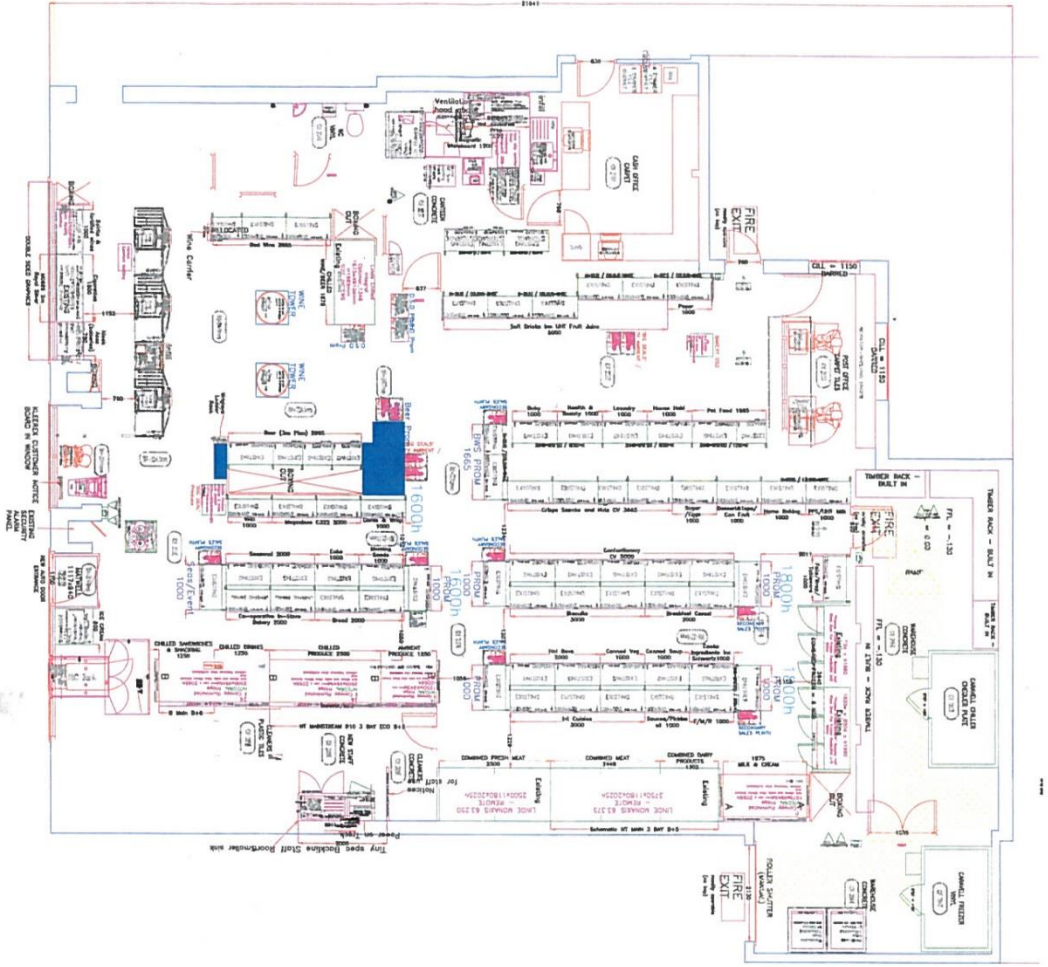
None.

ANNEX 4 - PLANS

As Attached



1/ FIRE NO P1 F1 M1/ WC.	DESCRIPTION OF AMENDS BY DRAWING
2/ FIRE NO P1 F2 M2/ EF.	DESCRIPTION OF AMENDS BY DRAWING
3/ FIRE NO P1 F3 M3/ EF.	DESCRIPTION OF AMENDS BY DRAWING
4/ FIRE NO P1 F4 M4/ AC.	DESCRIPTION OF AMENDS BY DRAWING



1/ FIRE NO P1 F1 M1/ WC.	DESCRIPTION OF AMENDS BY DRAWING
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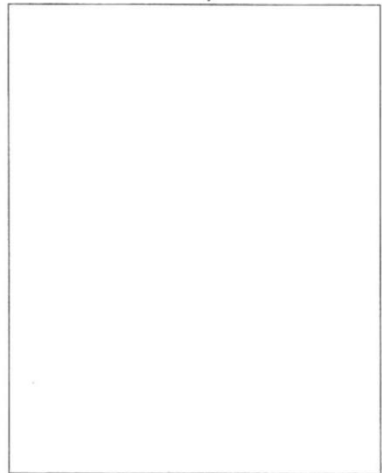
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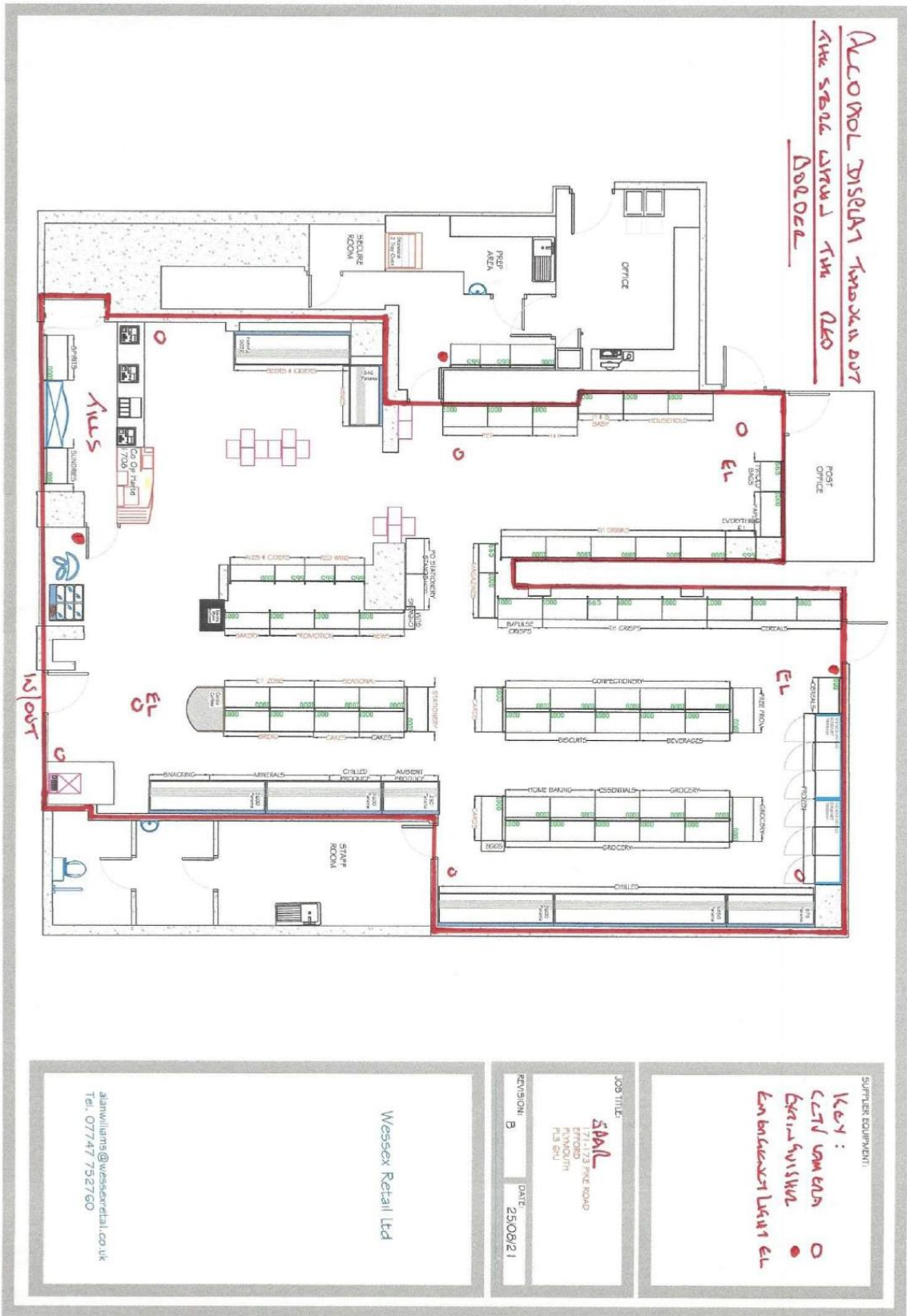
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4/ FIRE NO P1 F4 M4/ AC.	DESCRIPTION OF AMENDS BY DRAWING

FIRE SAFETY
 FIRE SAFETY SIGNAGE
 FIRE SAFETY SIGNAGE



1/ FIRE NO P1 F1 M1/ WC.
 2/ FIRE NO P1 F2 M2/ EF.
 3/ FIRE NO P1 F3 M3/ EF.
 4/ FIRE NO P1 F4 M4/ AC.

Appendix 3



Appendix 4

Faded text, possibly a name or address.



Pike Road
Plymouth
Devon
PL3 6HH
U.K.

RECEIVED
29 NOV 2021

11/26/2021

Dear Sir/Madam,

Re: Proposed Extension For the Supply of Alcohol to Spar Store – 171- 173
Pike Road, PL3 6HJ

I read with dismay that the Spar Shop, 171-173 Pike Road, Efford, PL3 6HJ have posted a Public Notice on their shop door for an application to vary a premises License Under Section 34 of the Licensing Act 2003.

I see no reason as to why this premises should be able to sell alcohol between 6.00 – 23.00 hours daily and strongly object to this extension. We have enough problems with drug misuse literally on our doorstep and I feel that this extension would encourage more anti-social behaviour. As a resident and retiree only a few doors from these premises, it concerns me personally.

Staff at the Co-op (as Spar have only just acquired these premises) have been verbally abused by alcohol fuelled customers in the past and I fail to see how this is going to improve the situation.



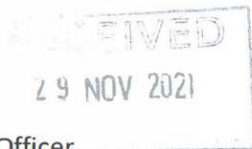
This extension I believe will encourage even more anti-social behaviour and make this area even more undesirable and frightening not only for those residents of my age and older but young children.

I fail to see the benefits to the Community of allowing this extension to go ahead – especially when we are trying to live in a kinder world. Please, please do not grant this extension for the safety of the public and generally law-abiding residents who live here.

Thank you

Yours sincerely





Pike Road
Efford
Plymouth
PL3 6HH
26th November 2021

The Licensing Officer
Plymouth City Council
Windsor House
Plymouth
PL6 5UF

Ref: Application by Wessex Retail for an extension of alcohol sales hours at the Spar store in Pike Road, Efford.

Sir;

I am writing to place on record my objection to the proposed extension of the hours for the supply of alcohol from the subject store.

I believe that the existing sales hours are entirely sufficient and not in need of an extension. As a local convenience store, previously under the name of the Co-op, the opening hours and availability of alcohol is well established. The clientele who frequent the store are fully aware of the store opening hours.

In the period of my residence close to the store (almost 12 years now) and my frequent use of it, I have not once heard anyone express a need for extended alcohol availability. Indeed, most local residents are more concerned about the prevalence around the store of drug misuse and late-night disorder.

It is my firm belief that such an extension, if granted, would achieve nothing but increase the risk of disorder and public nuisance if those so desperately in need of alcohol become aware of its ready availability. I also question the justification for such an application when the applicant has only just taken over the store and has not yet taken the opportunity to acquaint themselves with either the demographic or the needs of the area.

I believe it is also worth noting that the application was submitted on November 5th and the deadline for representations is stated as December 3rd, being 28 days from the date of the notice. It is therefore somewhat underhand for the applicant to delay display of the notice on the door of the store until the 26th of November, thereby limiting the time available for customers at the store to read, consider and possibly submit opinions.

Respectfully

PREMISES LICENCE GRANT REPORT

Licensing Sub Committee



Date:	04 January 2022
Title of Report:	Grant of Premises Licence
Lead Member:	Councillor John Riley (Cabinet Member for Customer Focus and Community Safety)
Lead Strategic Director:	Dr Ruth Harrell (Office of the Director of Public Health)
Author:	Marie Price (Senior Licensing Officer)
Contact Email:	Licensing@plymouth.gov.uk
Your Reference:	The Grosvenor
Key Decision:	No
Confidentiality:	Part I - Official

Purpose of the report:

An application has been received from Plus 4 Ltd in respect of The Grosvenor Hotel for the Grant of a premises licence under Section 17 of the Licensing Act 2003.

Recommendations and Reasons:

That Members consider this report.

Alternative options considered and rejected:

None.

Relevance to the Corporate Plan and/or the Plymouth Plan:

This report links to the delivery of the Council priorities. In particular:

1. Unlocking the City's Potential

Licensing systems aim to assist in the delivery of a safer, more vibrant Plymouth. This in turn should attract more visitors to the City and also support an increase in the numbers of citizens of Plymouth who will utilise the social, cultural and sporting offers available. Opportunities for increased levels of employment should follow.

2. Caring for People and Communities

The policy will allow for effective control of alcohol supply, which will assist in reducing alcohol harm and thereby reduce inequality. Whilst alcohol misuse affects individuals from all sections of society, those from the most disadvantaged communities experience the highest burden of harm.

See Our Plan Implications for Medium Term Financial Plan and Resource Implications:

Not applicable

Financial Risks

Not Applicable

Carbon Footprint (Environmental) Implications:

None

Other Implications: e.g. Child Poverty, Community Safety, Health and Safety and Risk Management:

* When considering these proposals members have a responsibility to ensure they give due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act and those who do not.

Members should be aware that Section 17 of the Crime and Disorder Act 1998 puts a statutory duty on every Local Authority to exercise its various functions with due regard to the need to do all that it reasonably can do to prevent crime and disorder in its area.

Published work / information:

For more information please see the below links.

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[Revised guidance issued under section 182 of the Licensing Act 2003 - April 2018](#)

Appendices

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A	Briefing report (mandatory)							

Background papers:

Please list all unpublished, background papers relevant to the decision in the table below. Background papers are unpublished works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based.

Title of background paper(s)	Exemption Paragraph Number (if applicable)						
	1	2	3	4	5	6	7

Application									

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Originating Senior Leadership Team member: Click here to enter text.

Please confirm the Strategic Director(s) has agreed the report? Choose

Date agreed: Date.

Cabinet Member signature of approval: [electronic signature (or typed name and statement of 'approved by email') on Cabinet member approval only]

Date: Date.

1.0 INTRODUCTION

On the 09th December 2021 the licensing department received an application from Plus 4 Ltd for the Grant of a Premises Licence under Section 17 of the Licensing Act 2003 in respect of The Grosvenor Hotel situated at 7-11 Elliott St. The Hoe, Plymouth. PL1 2PP

1.2 Grant application.

This application is for a Victorian 5 floor, 40 bedroom hotel. With a Bar and lounge areas on the ground floor. Situated close to Plymouth Hoe. This Hotel was previously licensed for 24hour alcohol sales with no opening or closing times, however the Licence was cancelled by the previous owner.

1.3 Licensable Activities.

The licensable activities and timings set out in the table below have been requested. For information, Members are advised that the application originally requested Late Night Refreshment between 11pm and 5am however, as the premises are not open to the public after 11pm and therefore, any supply of hot food or drink will only be supplied to residents, this is an exempt activity under Schedule 2, para 3 of the Licensing Act 2003.

<p><u>(j) Supply of Alcohol for consumption ON the premises.</u> Monday to Sunday 00:00 Hours to 00:00 Hours</p>
<p><u>(l) Hours Premises are Open to the Public</u> Monday to Sunday 07:00 Hours to 23:00 Hours</p>

1.4 The applicant has submitted an Operating Schedule (Appendix 1).

1.5 Plan of premises supplied by applicant. (Appendix 2).

1.6 Representations have been received in respect of this application.

1.7 Cumulative Impact Policy

This application does not fall within an area to which the Cumulative Impact Policy applies.

2.0 RESPONSIBLE AUTHORITIES

2.1 *Devon & Cornwall Police* – Have made and withdrawn representations relating to the prevention of crime and disorder and public nuisance as the applicant has agreed additional conditions (Appendix 3).

2.2 *Environmental Health* – no representations

2.3 *Devon & Somerset Fire & Rescue Service* – no representations.

2.4 *Trading Standards* – no representations

2.5 *Planning Officer* - no representations.

2.6 *Child Protection* – no representations

2.7 *Health & Safety Executive* – no representations.

2.8 *Health Authority (ODPH)* – no representations.

2.9 *Licensing Authority* – no representations.

3.0 OTHER PARTIES

One letter of representation has been received that is attached to this report, marked appendix 4.

4.0 CONSIDERATIONS

4.1 The Committee is obliged to determine this application with a view to promoting the licensing objectives, which are:

- The prevention of crime and disorder;
- Public safety;
- The prevention of public nuisance;
- The protection of children from harm.

In making its decision the Committee is also obliged to have regard to:

- the guidance issued under section 182 of the Licensing Act 2003 with the following paragraphs relevant to this application: 1.2 – 1.5, 1.16 – 1.17, 2.1, 2.3, 2.15 – 2.19, 2.21, 3.20, 8.44, 9.3, 9.11, 9.33 - 9.36, 9.38 – 9.40 and 10.10
- the Council's own Licensing Policy with the following headed paragraphs being relevant to this application: Dispersal Policy (Page 12); Licensing Hours (Page 12), Location and Trading restrictions (page 17), Public Nuisance (Page 19), , No Smoking Legislation (Page 19), Licensing conditions (page 22)
- the representations (including supporting information) presented by all the parties.

The Committee must take such of the following steps as it considers appropriate for the promotion of the licensing objectives:

1. Grant the licence as asked.
2. Modify the conditions of the licence, by altering or omitting or adding to them.

3. Reject the whole or part of the application.
4. It may also refuse to specify a designated premises supervisor and/or only allow certain requested licensable activities.

The Committee is asked to note that it may not modify the conditions or reject the whole or part of the application merely because it considers it desirable to do so. It must actually be appropriate in order to promote the licensing objectives.

M Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

Regular training of staff with sufficient numbers to cover long hours.

b) The prevention of crime and disorder

CCTV coverage in Bar area, lounge area, main entrance, and rear car park.
Request photo ID to prevent underage drinking.

c) Public safety

Up to date health and safety, and risk assessment policies.
Regular fire checks and servicing of fire detection.
Good housekeeping procedures in place.

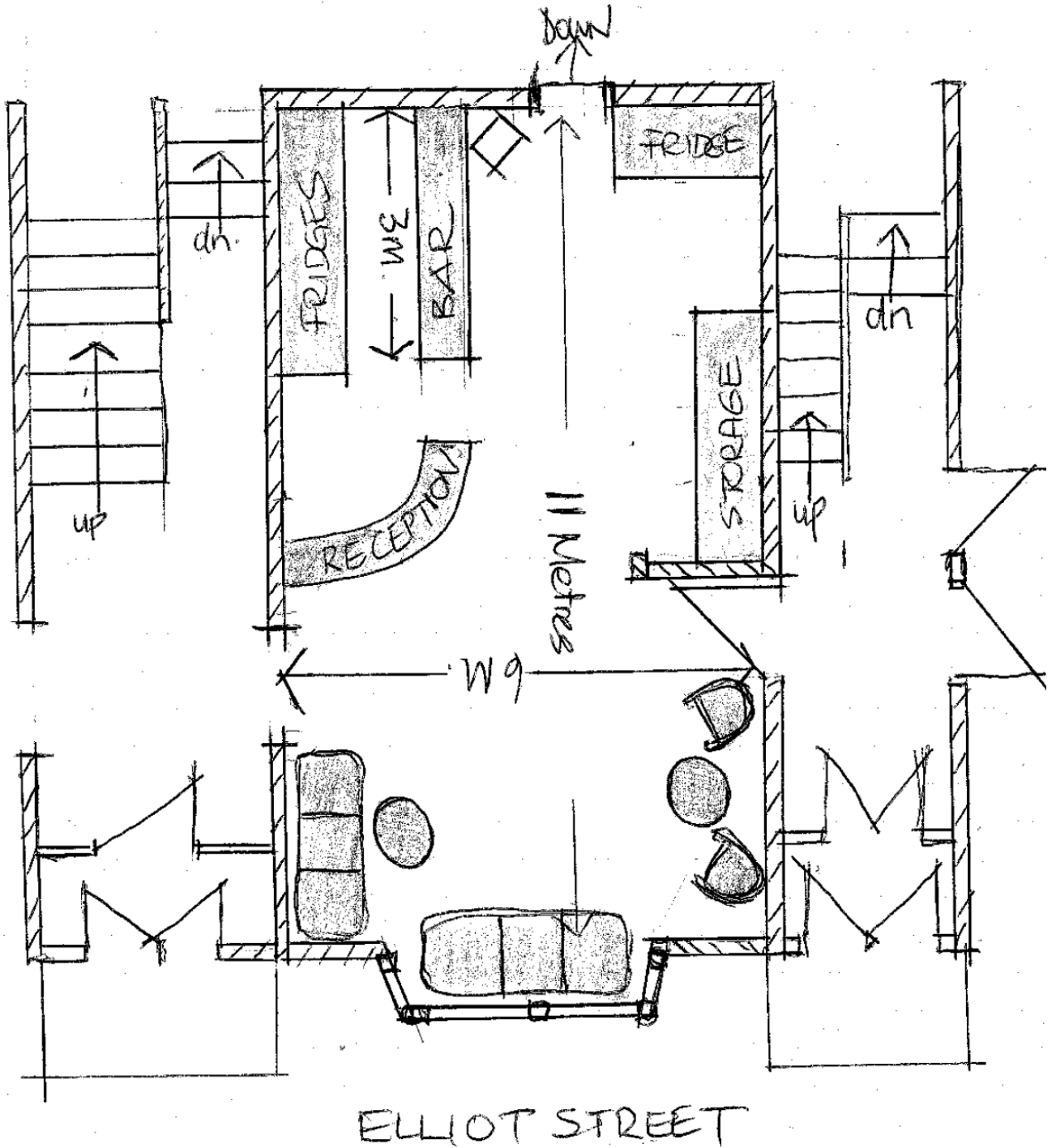
d) The prevention of public nuisance

All guests are asked to leave the hotel quietly, this also includes signage on all entrances.

e) The protection of children from harm

Children to be accompanied by an adult in the bar area, children's books etc.. provided in separate lounge area.

LOUNGE / BAR / RECEPTION



Grosvenor Hotel
7-11 Elliot Street,
The Hoe,
Plymouth,
PL1 2PP.

Prevention of Crime and Disorder.

Management Controls

1. All staff shall be fully trained to perform their role. They will also be trained in the contents of the premises licence including times of operation, licensable activities and all conditions.
2. Training shall be recorded in documentary form and those records will be available for inspection at the request at all reasonable times by an authorised officer from a relevant responsible authority. The records will be retained for at least 12 months.
3. All staff shall be trained in the requirements of the Challenge 25 policy. Training shall be recorded in documentary form and those records will be available for inspection at the request at all reasonable times by an authorised officer from a relevant responsible authority. The records will be retained for at least 12 months.
4. An incident book shall be maintained to record any activity of a violent, criminal or anti-social nature. The record will contain the time and date, the nature of the incident, the people involved, the action taken and details of the person responsible for the management of the premises at the time of the incident. The incident book shall be available for inspection at all reasonable times by an authorised officer of the relevant responsible authority. The records will be retained for at least 12 months.
5. All staff shall be suitably trained in the operating procedures for refusing service to any person who is drunk or is under-age or appears to be under-age. Training shall be recorded in documentary form and those records will be available for inspection at the request at all reasonable times by an authorised officer from a relevant responsible authority. The records will be retained for at least 12 months.

CCTV

1. The CCTV equipment shall be maintained in good working order and continually record when licensable activity takes place and for a period of two hours afterwards.
2. The CCTV system shall be capable of obtaining clear facial recognition images and a clear head and shoulders image of every person entering or leaving the premises..
3. Images shall be retained for a minimum of 28 days.
4. The CCTV system shall be capable of downloading images to a recognizable viewable format.
5. If the CCTV equipment breaks down the Designated Premises Supervisor, or in his/her absence other responsible person, informs the Licensing Authority or the Police as soon as is reasonably practicable.

Protection of Children from Harm

1. The Designated Premises Supervisor shall ensure that all bar staff, supervisors and managers are trained in the legality and procedure of alcohol sales, using the SWERCOTS on-line training pack OR equivalent, prior to undertaking the sale of alcohol and then at least every six months. Training shall be signed and documented and training records will be kept on the premises and be made available to an enforcement officer on request. The documentation relating to training should extend back to a period of three years and should specify the time, date and details of the persons both providing the training and receiving the training.
2. The Designated Premises Supervisor shall ensure that new bar staff, supervisors and managers receive induction in the legality and procedure of alcohol sales, prior to undertaking the sale of alcohol. Training shall be signed and documented and training records be made available to an enforcement officer on request.

LICENSING REPRESENTATION FORM

If you wish to make a representation against or in support of any licensing application, please read the guidance note '[How to make a licensing representation](#)' prior to completing this form.

Please note that a full copy of your representation will be sent to the applicant at any hearing of this matter.

Section 1: Licence application details

I wish to object to the following application

I wish to support the following application

1.

Name of applicant (if known) The Grosvenor Hotel

Premises name and address Elliot Street, Plymouth

Postcode PL1 2PP

2.

3. Which type of application you wish to make your representation about?

4. Application for a new premises licence

Application to vary a premise licence

Application for a review of a premises licence

Section 2: Your personal details

If you are acting as a representative, please go to Section 3

Title Mr Mrs Miss Ms Other (please state)

Surname

Forenames

Address

Postcode

Email

Telephone

You must provide your full residential address (or business address if you are objecting from a business)

Section 3: Representative details

If you represent residents or businesses please complete the details below

Name of representative/organisation

Address

Postcode

I am

Representative of residents association

Representative of trade/business association

Ward Councillor

Other (please specify)

MP

neighbour

Section 4: Reason(s) for representation

Under the Licensing Act 2003, for a representation to be relevant it must set out the **likely effect** of granting the application on the promotion of the four licensing objectives. Any representations that are considered to be frivolous or vexatious will not be accepted.

It is important that you set out any personal experiences as these will be considered as relevant.

Please fill in the reason(s) for your representation in the space provided under each Licensing Objective it relates to. You need to give as much detail as possible so that the Licensing Authority can assess the relevance of your representation. Please attach any supporting documents/further pages as necessary, numbering all additional pages. Try to be as specific as possible and give examples such as "1 February, I could hear loud music from the premises between 10pm and 1am. I am concerned that if the premises opens until 2am that this will cause a nuisance to me and other residents in the street and will affect my sleep."

The prevention of crime and disorder

For example evidence of anti-social behaviour, police incidents

.....

Public safety

For example alterations to the premises, capacity limits

.....

The prevention of public nuisance

For example noise disturbance, littering

While I appreciate that hotels have a bar for residents my concern is around the potential noise during the night and early hours if permission is given for the extension to 5am. There is no suitable outside space for smokers and they congregate outside the main entrance on Elliot Street and opposite a number of flats so there is the potential for noise disturbance at all hours and it is not reasonable to expect residents to have to put up with this until 5am. They certainly should not be permitted to bring drinks outside onto the street for 24 hours. If the intention is to hold events until the early hours then further nuisance will be caused if non-residents attend and leave on foot or in cars. We already have to put up with shouting and noise when groups leave The Hoe after a BBQ or drink session late at night in the summertime especially. I would seek some assurances that there will be no such impact on what is a residential area and also that if there are to be late night events no adverse noise from loud music, shouting or singing etc..

The protection of children from harm

For example underage sales, exposure to certain performances

I _____, hereby declare that all information I have submitted is true and correct.

Signed

Date 6/12/2021

Please note:

If you do not want your personal details to be released then you will need to provide good reason for this information to be withheld, for example the fear of intimidation or violence.

Please send the completed form to

Licensing Department
Windsor House
Plymouth. PL6 5UF
T: 01752 668000
E: licensing@plymouth.gov.uk

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VARIATION OF PREMISES LICENCE NOTICE REPORT

Licensing Sub Committee



Date:	04 January 2022
Title of Report:	Variation of Premises Licence
Lead Member:	Councillor John Riley (Cabinet Member for Governance, HR, IT & Community Safety)
Lead Strategic Director:	Dr Ruth Harrell (Office of the Director of Public Health)
Author:	Bev Gregory (Licensing Officer)
Contact Email:	Licensing@plymouth.gov.uk
Your Reference:	The Craft House. 5 Elliot Street
Key Decision:	No
Confidentiality:	Part I - Official

Purpose of the report:

An application has been received from Pretarchi Limited in respect of The Craft House. 5 Elliot Street, Plymouth. PLI 2PP for the Variation of a premises licence under Section 34 of the Licensing Act 2003.

Recommendations and Reasons:

That Members consider this report.

Alternative options considered and rejected:

None.

Relevance to the Corporate Plan and/or the Plymouth Plan:

This report links to the delivery of the Council priorities. In particular:

1. **Unlocking the City's Potential**

Licensing systems aim to assist in the delivery of a safer, more vibrant Plymouth. This in turn should attract more visitors to the City and also support an increase in the numbers of citizens of Plymouth who will utilise the social, cultural and sporting offers available. Opportunities for increased levels of employment should follow.

2. **Caring for People and Communities**

The policy will allow for effective control of alcohol supply, which will assist in reducing alcohol harm and thereby reduce inequality. Whilst alcohol misuse affects individuals from all sections of society, those from the most disadvantaged communities experience the highest burden of harm.

See [Our Plan](#)

Implications for Medium Term Financial Plan and Resource Implications:

Not applicable

Financial Risks

Not Applicable

Carbon Footprint Carbon Footprint (Environmental) Implications:

None

Other Implications: e.g. Child Poverty, Community Safety, Health and Safety and Risk Management:

* *When considering these proposals members have a responsibility to ensure they give due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act and those who do not.*

Members should be aware that Section 17 of the Crime and Disorder Act 1998 puts a statutory duty on every Local Authority to exercise its various functions with due regard to the need to do all that it reasonably can do to prevent crime and disorder in its area.

Published work / information:

For more information please see the below links.

[Statement of Licensing Policy](#)

[Licensing Act 2003](#)

[Revised guidance issued under section 182 of the Licensing Act 2003 - April 2018](#)

Appendices

Ref.	Title of Appendix	Exemption Paragraph Number (if applicable)						
		1	2	3	4	5	6	7
A	Briefing report (mandatory)							

Background papers:

Please list all unpublished, background papers relevant to the decision in the table below. Background papers are unpublished works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based.

Title of background paper(s)	Exemption Paragraph Number (if applicable)						
	1	2	3	4	5	6	7
Application							

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Originating Senior Leadership Team member: Click here to enter text.											
Please confirm the Strategic Director(s) has agreed the report? Choose											
Date agreed: Date.											
Cabinet Member signature of approval: [electronic signature (or typed name and statement of 'approved by email') on Cabinet member approval only]											
Date: Date.											

1.0 INTRODUCTION

1.1 On the 25th October 2021 the licensing department received an application from Pretarchi Limited for the Variation of a Premises Licence under Section 34 of the Licensing Act 2003 in respect of The Craft House, 5 Elliot Street, Plymouth. PL1 2PP. The site notice was not placed on the premises until the 10th November 2021, and in the Press on the 16th November 2021, therefore the time for period for representations was extended accordingly.

1.2 Details of variation

Current Licensable Activities	Variation Application
<p><u>(j) Supply of Alcohol for consumption ON the premises.</u></p> <p>Monday to Saturday 12:00 to 01:00am Sundays 12:00 to 11:00pm</p>	<p><u>(j) Supply of Alcohol for consumption ON and Off the premises.</u></p> <p>Monday to Saturday 08:00am – 01:00am Sunday 08:00am to 11:00pm None standard timing New Year's Eve until 03:00 on New Year's Day morning</p>
<p><u>(l) Hours premises are open to the public</u></p> <p>Monday to Sunday 00:00 – 00:00</p>	<p><u>(l) Hours premises are open to the public</u></p> <p>Monday to Sunday 00:00 to 00:00</p>

1.3 Variation application

The nature of the proposed variation is to extend the current Licensed hours to enable hotel guests (in particular but not limited to wedding/anniversary guests) to consume a drink earlier in the day if they wish to. Add Off sales to the licence - with a view to selling gift hampers of local/regional beverages – (No single cans as off sales). Remove/amend the condition in Annex 2 part 2 regarding "bar usage limited to hotel guests and their invited guests only." Changed to Guests, invited guests and non-residents. Move the bar 2.5 metres within the same area to allow for a better view of the reception area (and vice versa.)

1.3 Variation Application Operating Schedule (Appendix 1)

1.4 Copy of Existing Premises Licence and Plan PA0613 (Appendix 2)

1.5 New Plan (Appendix 3)

1.6 Cumulative Impact Policy

This application does not fall within an area to which the Cumulative Impact Policy applies.

2.0 RESPONSIBLE AUTHORITIES

- 2.1 *Devon & Cornwall Police* – Have made representations relating to the prevention of crime and disorder and public nuisance which have since been withdrawn as the applicant has agreed additional conditions (Appendix 4).
- 2.2 *Environmental Health* – no representations
- 2.3 *Devon & Somerset Fire & Rescue Service* – no representations.
- 2.4 *Trading Standards* – no representations
- 2.5 *Planning Officer* - no representations.
- 2.6 *Child Protection* – no representations
- 2.7 *Health & Safety Executive* – no representations.
- 2.8 *Health Authority (ODPH)* – no representations.
- 2.9 *Licensing Authority* – no representations

3.0 OTHER PARTIES

One representation has been received, attached to this report marked appendix 5.

4.0 CONSIDERATIONS

- 4.1 The Committee is obliged to determine this application with a view to promoting the licensing objectives which are:
- the prevention of crime and disorder;
 - public safety;
 - the prevention of public nuisance;

- the protection of children from harm.

In making its decision the Committee is also obliged to have regard to:

- the guidance issued under section 182 of the Licensing Act 2003 with the following paragraphs relevant to this application: 1.2 – 1.5, 1.16 – 1.17, 2.1,2.3, 2.15 – 2.19, 2.21 9.3,9.11, 9.33 - 9.36, 9.38 – 9.40 and 10.10,
- the Council's own Licensing Policy with the following headed paragraphs being relevant to this application: Dispersal Policy (Page 12); Licensing Hours (Page 12), Responsible retailing for Off-Sales (pages 16 – 17), , Public Nuisance (Page 19), No Smoking Legislation (page 19), Licensing conditions (page 22)
- the representations (including supporting information) presented by all the parties.

The Committee must take such of the following steps as it considers appropriate for the promotion of the licensing objectives:

1. Modify the conditions of the licence (and for this purpose the conditions of the licence are modified if any of them is altered or omitted or any new condition is added)
2. Reject the whole or part of the application;

.

The Committee is asked to note that it may not modify the conditions or reject the whole or part of the application merely because it considers it desirable to do so. It must actually be appropriate in order to promote the licensing objectives.

Appendix I

Section 16 of 18

LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

The Licensee at the hotel will make sure that there is sufficient, competent staff on duty at the hotel for the purpose of fulfilling the terms and conditions of the licence and for preventing crime and disorder.
--

The Licensee shall ensure that all staff are aware of their responsibilities in relation to the licensing objectives.

b) The prevention of crime and disorder

Any incidents of a criminal nature that may occur on the premises will be reported to the police.

There is 24 hr recorded CCTV at the hotel, covering the bar, entrance/exits and reception lobby and police will have access to images at any reasonable time.

Alcohol will not be served to patrons who appear inebriated.
--

The hotel will not sell single can Off sales.

We have a policy on the safe management of large groups, i.e. hen and stag parties.

A secure area for customers personal belongings is available.

Snacks are available in the hotel during bar opening hours.

The hotel operates a proof of age policy - 'think 21' and will ask to see adequate identification.
--

c) Public safety

We have had a suitable Fire Risk Assessment carried out at the premises by an external company (Ace Fire & Security) and implemented the necessary control measures.
--

Continued from previous page...

All exit doors are easily operable without the use of a key, card, code or similar means.

Curtains, Hangings and temporary decorations are located so as not to obstruct exits, fire safety signs or fire fighting equipment.

Free drinking water will be available at all times, when the premises is open to the public.

The hotel has a 'no smoking policy' indoors, throughout the hotel.

The hotel has a dedicated 'smoking area' to the left of the property on a patio area, where smoking bins are located and emptied regularly.

Seats are available to accommodate 50-100% of the maximum capacity of the premises.

There is 24 hr recorded CCTV at the hotel, covering the bar, entrance/exits and reception lobby and police will have access to images at any reasonable time.

Emergency lighting is installed and regularly maintained.

The hotel has a current N.I.C.E.I.C Electrical Installation report, performed by a qualified contractor. An inspection report is carried out every 5 years and a new report will be obtained each time.

The hotel has a current and suitable Public Liability insurance.

Portable electrical devices at the hotel are P.A.T tested annually by a qualified contractor.

The fire alarms at the hotel are tested weekly. Records of these are available on request.

There will always be a staff member to give or arrange first aid at the hotel.

Staff members at the hotel are aware of the location of the nearest defibrillator to the hotel.

The hotel operates a proof of age policy - 'think 21' and will ask to see adequate identification.

d) The prevention of public nuisance

There is 24 hr recorded CCTV at the hotel, covering the bar, entrance/exits and reception lobby and police will have access to images at any reasonable time.

All windows facing the street at the front of the building are double glazed and the majority of other windows around the building are also double glazed to minimise the breakout of noise.

All entrances and exits have a lobby to minimise the breakout of noise.

Prominent, clear and legible notices are displayed at all exits requesting patrons to respect the needs of local residents and leave the premises quietly.

All external lighting is directed away from adjacent occupiers.

The premises has a waste contract with 'Devon Contract Waste Limited' who remove waste.

Staff undertake a litter pick regularly to a distance of 1.5 meters around the premises.

OFFICIAL

Continued from previous page...

The hotel operates a proof of age policy - 'think 21' and will ask to see adequate identification.

Alcohol will not be served to patrons who appear inebriated.

The hotel will not sell single can Off sales.

e) The protection of children from harm

Any incidents of a criminal nature that may occur on the premises will be reported to the police.

There is 24 hr recorded CCTV at the hotel, covering the bar, entrance/exits and reception lobby.

The hotel operates a proof of age policy - 'think 21' and will ask to see adequate identification and a register of refused sales shall be kept and maintained on the premises.

There is 24 hr recorded CCTV at the hotel, covering the bar, entrance/exits and reception lobby.

The hotel has a policy where no unaccompanied children are to be left unaccompanied within the hotel at any time.

The hotel will not accept bookings of rooms from any persons under the age of 18.

Section 17 of 18**NOTES ON REGULATED ENTERTAINMENT**

Licensing Act 2003

Premises Licence**PA0613****Local Authority****Public Protection Service**

Licensing Unit
 Plymouth City Council
 Windsor House
 Plymouth, PL6 5UF
 Tel: 01752 304141 Fax: 01752 226314
 Email: Licensing@plymouth.gov.uk

Part 1 - Premises Details

POSTAL ADDRESS OF PREMISES, OR IF NONE, ORDNANCE SURVEY MAP REFERENCE OR DESCRIPTION**Craft House, The**

5 Elliot Street, The Hoe, Plymouth, Devon, PL1 2PP.

Telephone 01752 215971

WHERE THE LICENCE IS TIME LIMITED THE DATES

Not applicable

LICENSABLE ACTIVITIES AUTHORISED BY THE LICENCE

- the sale by retail of alcohol

THE TIMES THE LICENCE AUTHORISES THE CARRYING OUT OF LICENSABLE ACTIVITIES

Activity (and Area if applicable)	Description	Time From	Time To
M. The sale by retail of alcohol for consumption ON the premises only	Monday to Saturday	12:00	01:00
	Sunday	12:00	23:00

THE OPENING HOURS OF THE PREMISES

Description	Time From	Time To
Monday to Sunday	00:00	00:00

WHERE THE LICENCE AUTHORISES SUPPLIES OF ALCOHOL WHETHER THESE ARE ON AND / OR OFF SUPPLIES

- M. The sale by retail of alcohol for consumption ON the premises only

Part 2

NAME, (REGISTERED) ADDRESS, TELEPHONE NUMBER AND EMAIL (WHERE RELEVANT) OF HOLDER OF PREMISES LICENCE

Pretarchi Limited
irblack@hotmail.co.uk

6 Houndiscombe Road, Plymouth, Devon, PL4 6HH.
 Telephone 07792378964

REGISTERED NUMBER OF HOLDER, FOR EXAMPLE COMPANY NUMBER, CHARITY NUMBER (WHERE APPLICABLE)

Pretarchi Limited

08878390



Licensing Act 2003

Premises Licence**PA0613****Local Authority****Public Protection Service**

Licensing Unit
 Plymouth City Council
 Windsor House
 Plymouth. PL6 5UF
 Tel: 01752 304141 Fax: 01752 226314
 Email: Licensing@plymouth.gov.uk

NAME, ADDRESS AND TELEPHONE NUMBER OF DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORIZES THE SUPPLY OF ALCOHOL

Ian Robert FALEY-BLACK

5 Elliot Street, Plymouth, Devon, PL1 2PP
 Telephone 07792378964

PERSONAL LICENCE NUMBER AND ISSUING AUTHORITY OF PERSONAL LICENCE HELD BY DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORIZES FOR THE SUPPLY OF ALCOHOL

Licence No. PL13827

Issued by Plymouth

ANNEXES**ANNEX 1 - MANDATORY CONDITIONS**

- (1) The first condition is that no supply of alcohol may be made under the premises licence: -
- (a) At a time when there is no designated premises supervisor in respect of the premises licence, or
 - (b) At a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.

- (2) The second condition is that every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

ANNEX 2 - CONDITIONS CONSISTENT WITH THE OPERATING SCHEDULE**Steps taken to promote the four Licensing objectives**

1. All hotel guests have to sign registration document.
2. Bar usage limited to hotel guests and their invited guests only.
3. 24 hrs CCTV recorded coverage of Hotel entrance and bar area.
4. All hotel customers are provided with procedures to be used in case of evacuation.
5. Fire alarm systems installed, inspected and approved by fire department.
6. Number of users of bar at any time limited to 40.
7. No alcohol will be served to those who appear inebriated.
8. Please leave quietly, notices to be placed at the door.
9. Anyone unaccompanied by parent or guardian, who appears to be under 21 will be required certifiable ID that they are over 18.

ANNEX 3 - CONDITIONS ATTACHED AFTER A HEARING BY THE LICENSING AUTHORITY

None.

ANNEX 4 - PLANS

As Attached

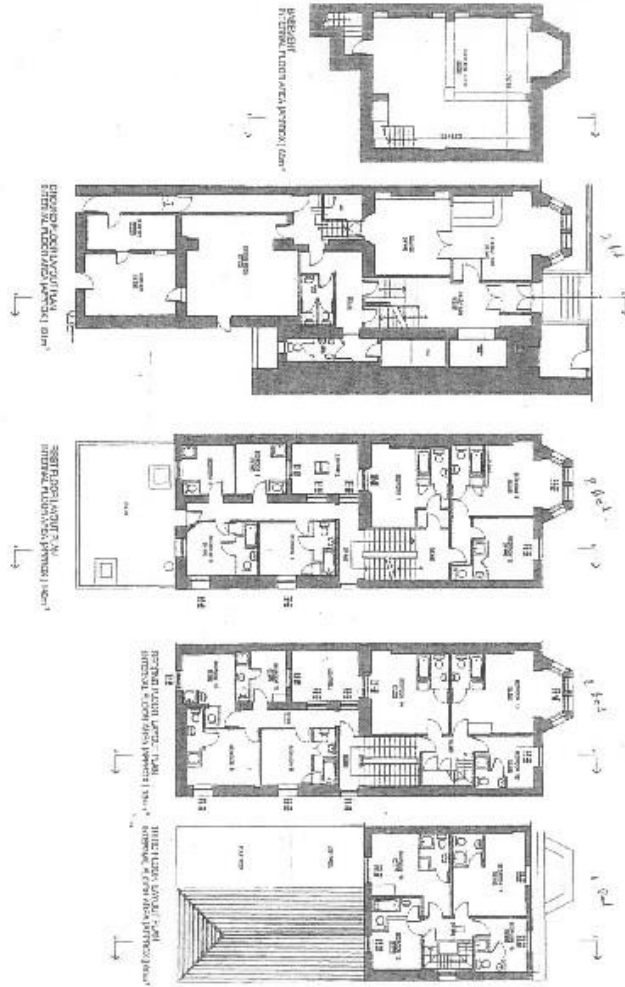



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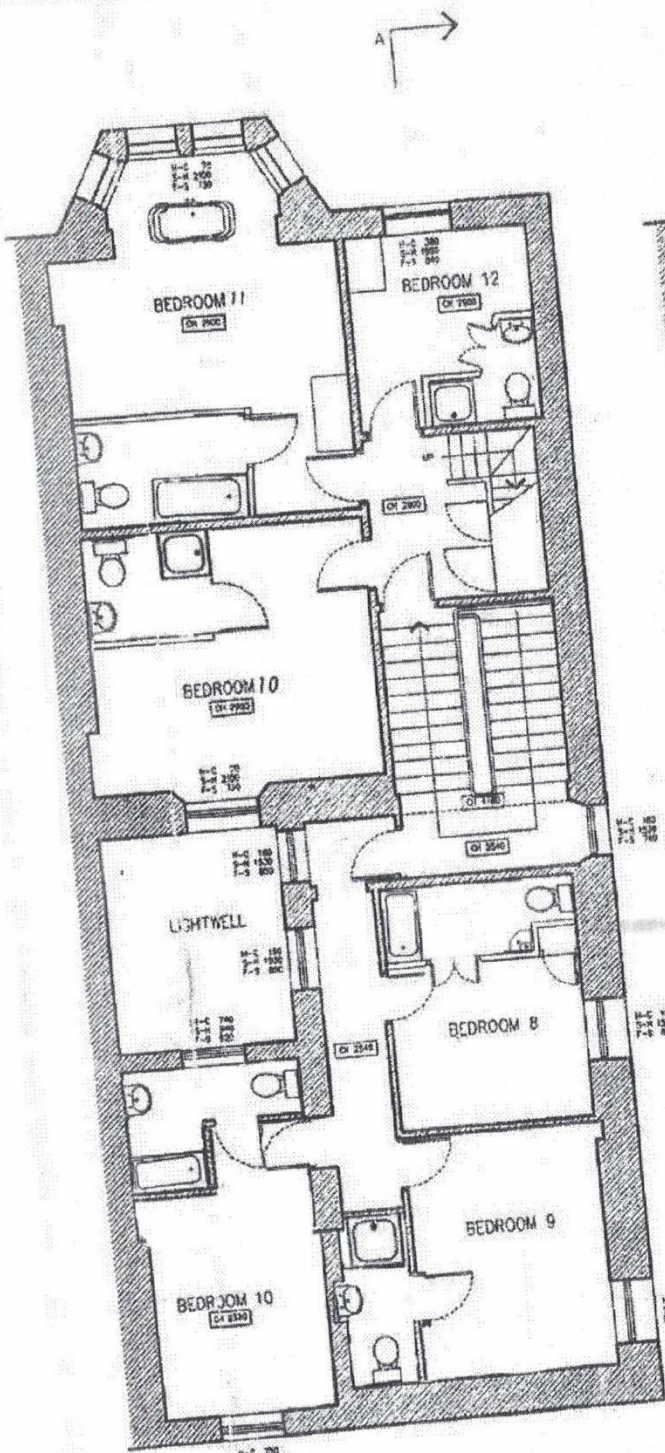
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 Date requested: 17/11/2015
 Date received: 17/11/2015
 Appointment date:
 Ok: ok
 Name:
 Date commences:

Type of Application:
 Appointment time:
 Result Date: 17/11/2015
 Number:
 Date expires:

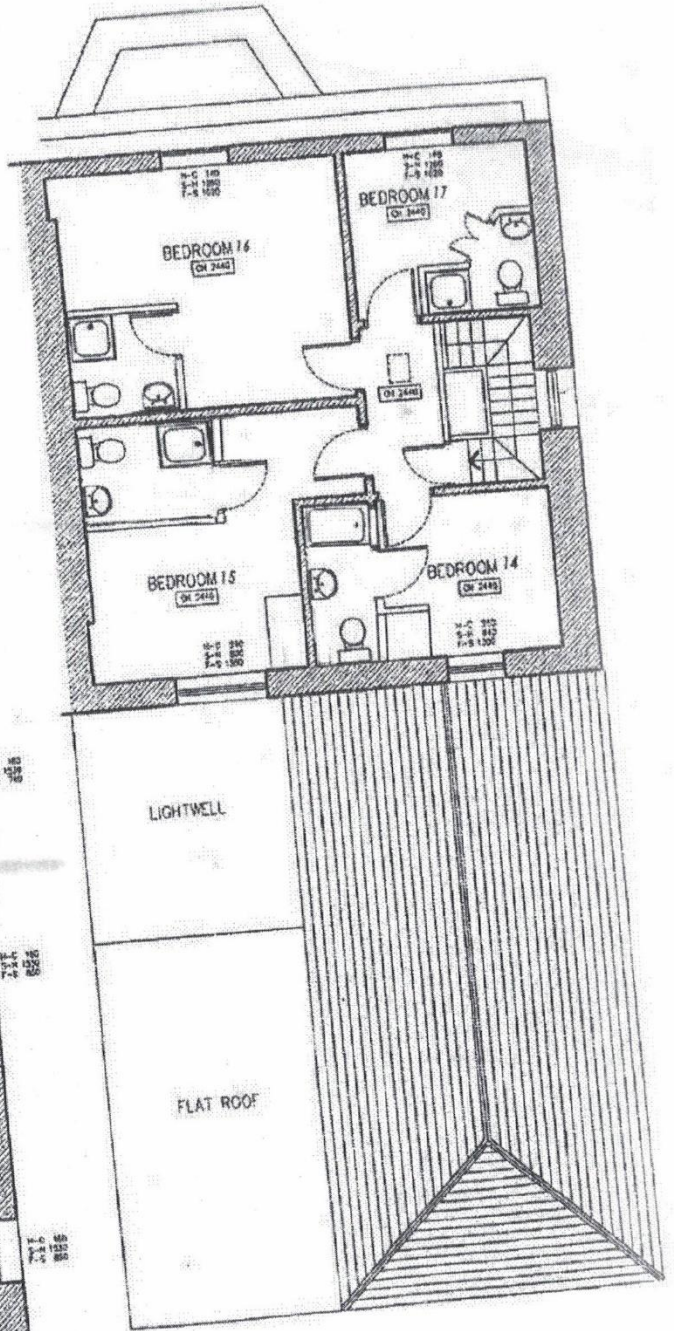
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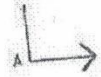
<p>  DEPARTMENT OF PLANNING AND INFRASTRUCTURE 111/113 Market Street, Perth, Western Australia 6000 Tel: (08) 9449 9000 Fax: (08) 9449 9001 Email: planning@perth.wa.gov.au </p>	
<p> PROJECT: DAWSON HOTEL 111/113 MARKET STREET PERTH WESTERN AUSTRALIA 6000 </p>	<p> CLIENT: HERBERT SMITH 111/113 MARKET STREET PERTH WESTERN AUSTRALIA 6000 </p>
<p> DATE: 17/11/2015 TIME: 10:00 AM BY: BEV GREGORY FOR: DAVID GREGORY ADDRESS: 111/113 MARKET STREET CITY: PERTH </p>	<p> SCALE: AS SHOWN DATE: 17/11/2015 BY: BEV GREGORY FOR: DAVID GREGORY ADDRESS: 111/113 MARKET STREET CITY: PERTH </p>

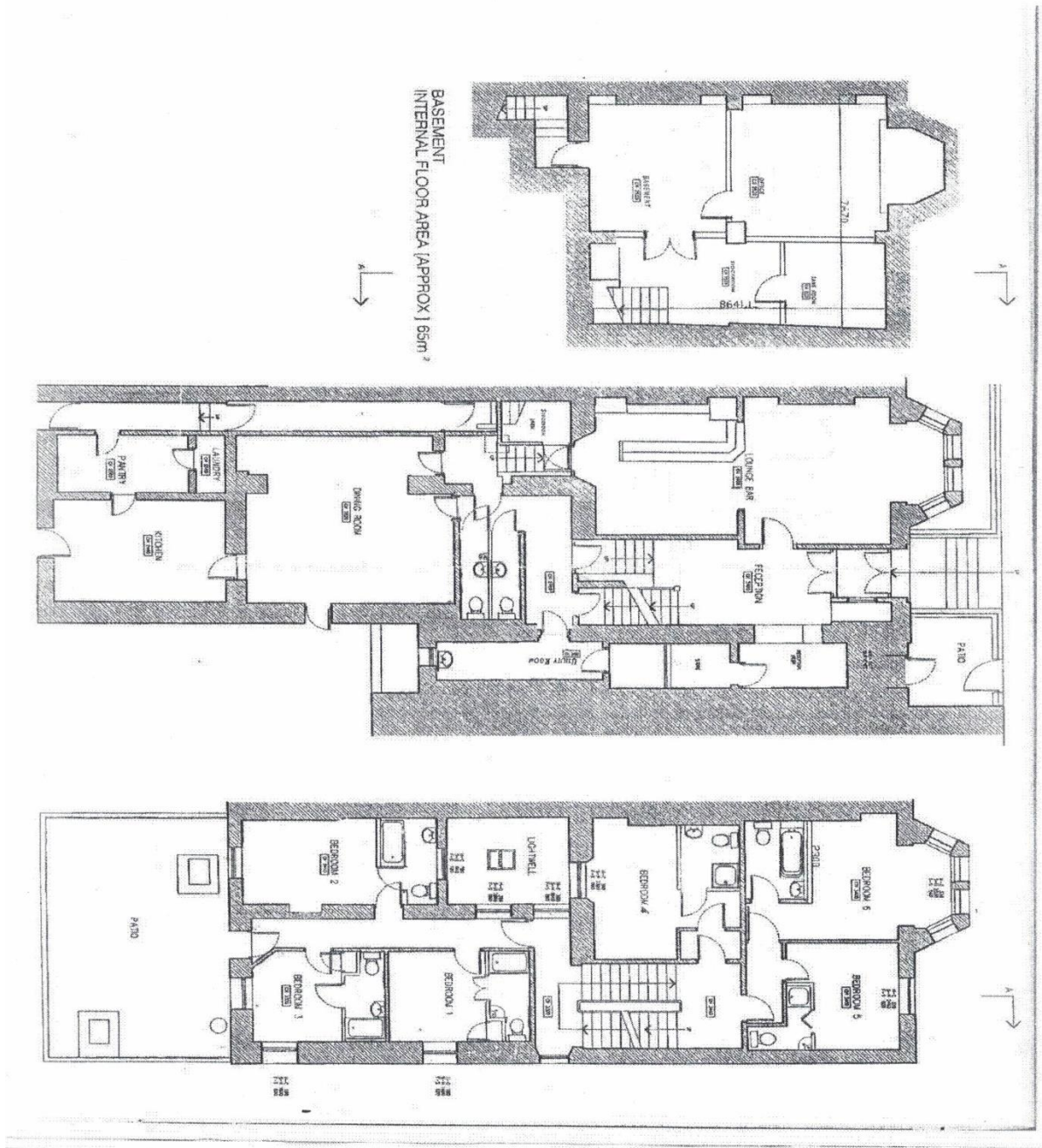


SECCND FLOOR LAYOUT PLAN
INTERNAL FLOOR AREA [APPROX] 134m²



THIRD FLOOR LAYOUT PLAN
INTERNAL FLOOR AREA [APPROX] 60m²





The Craft House
5 Elliot Street.
The Hoe
Plymouth PL1 2PP

Prevention of Crime and Disorder.

Management Controls

1. All staff shall be fully trained to perform their role. They will also be trained in the contents of the premises licence including times of operation, licensable activities and all conditions.
2. Training shall be recorded in documentary form and those records will be available for inspection at the request at all reasonable times by an authorised officer from a relevant responsible authority. The records will be retained for at least 12months.
3. All staff shall be trained in the requirements of the Challenge 25 policy. Training shall be recorded in documentary form and those records will be available for inspection at the request at all reasonable times by an authorised officer from a relevant responsible authority. The records will be retained for at least 12months.
4. An incident book shall be maintained to record any activity of a violent, criminal or anti-social nature. The record will contain the time and date, the nature of the incident, the people involved, the action taken and details of the person responsible for the management of the premises at the time of the incident. The incident book shall be available for inspection at all reasonable times by an authorised officer of the relevant responsible authority. The records will be retained for at least 12 months.
5. All staff shall be suitably trained in the operating procedures for refusing service to any person who is drunk or is under-age or appears to be under-age. Training shall be recorded in documentary form and those records will be available for inspection at the request at all reasonable times by an authorised officer from a relevant responsible authority. The records will be retained for at least 12 months.

CCTV

1. The CCTV equipment shall be maintained in good working order and continually record when licensable activity takes place and for a period of two hours afterwards.
2. The CCTV system shall be capable of obtaining clear facial recognition images and a clear head and shoulders image of every person entering or leaving the premises..
3. Images shall be retained for a minimum of 28 days.
4. The CCTV system shall be capable of downloading images to a recognizable viewable format.

5. If the CCTV equipment breaks down the Designated Premises Supervisor, or in his/her absence other responsible person, informs the Licensing Authority or the Police as soon as is reasonably practicable.

Protection of Children from Harm

1. The Designated Premises Supervisor shall ensure that all bar staff, supervisors and managers are trained in the legality and procedure of alcohol sales, using the SWERCOTS on-line training pack OR equivalent, prior to undertaking the sale of alcohol and then at least every six months. Training shall be signed and documented and training records will be kept on the premises and be made available to an enforcement officer on request. The documentation relating to training should extend back to a period of three years and should specify the time, date and details of the persons both providing the training and receiving the training.
2. The Designated Premises Supervisor shall ensure that new bar staff, supervisors and managers receive induction in the legality and procedure of alcohol sales, prior to undertaking the sale of alcohol. Training shall be signed and documented and training records be made available to an enforcement officer on request.

LICENSING REPRESENTATION FORM

If you wish to make a representation against or in support of any licensing application, please read the guidance note '[How to make a licensing representation](#)' prior to completing this form.

Please note that a full copy of your representation will be sent to the applicant at any hearing of this matter.

Section 1: Licence application details

I wish to object to the following application I wish to support the following application

1.

Name of applicant (if known) The Craft House

Premises name and address Elliot Street, Plymouth

Postcode PL1 2PP

2.

3. Which type of application you wish to make your representation about?

4. Application for a new premises licence

5. Application to vary a premise licence

Application for a review of a premises licence

Section 2: Your personal details

If you are acting as a representative, please go to Section 3

Title Mr Mrs Miss Ms Other (please state)

Surname

Forenames

 Address

 Postcode

 Email

 Telephone

You must provide your full residential address (or business address if you are objecting from a business)

Section 3: Representative details

If you represent residents or businesses please complete the details below

Name of representative/organisation

Address

 Postcode

I am

Representative of residents association Representative of trade/business association

Ward Councillor

Other (please specify)

MP

neighbour

Section 4: Reason(s) for representation

Under the Licensing Act 2003, for a representation to be relevant it must set out the **likely effect** of granting the application on the promotion of the four licensing objectives. Any representations that are considered to be frivolous or vexatious will not be accepted.

It is important that you set out any personal experiences as these will be considered as relevant.

Please fill in the reason(s) for your representation in the space provided under each Licensing Objective it relates to. You need to give as much detail as possible so that the Licensing Authority can assess the relevance of your representation. Please attach any supporting documents/further pages as necessary, numbering all additional pages. Try to be as specific as possible and give examples such as "1 February, I could hear loud music from the premises between 10pm and 1am. I am concerned that if the premises opens until 2am that this will cause a nuisance to me and other residents in the street and will affect my sleep."

The prevention of crime and disorder

For example evidence of anti-social behaviour, police incidents

Public safety

For example alterations to the premises, capacity limits

The prevention of public nuisance

For example noise disturbance, littering

While I appreciate that hotels have a bar for residents my concern is around the potential noise during the night and early hours if permission is given for off sales for non-residents until 1am. There is no suitable outside space for smokers and they congregate outside the main entrance on Elliot Street and opposite a number of flats so there is the potential for noise disturbance at all hours and it is not reasonable to expect residents to have to put up with this. They certainly should not be permitted to bring drinks outside onto the street and off sales could mean people are entering and leaving more frequently causing more noise and litter in the area. If the intention is to hold events until the early hours then further nuisance will be caused if non-residents attend and leave on foot or in cars. We already have to put up with shouting and noise when groups leave The Hoe after a BBQ or drink session late at night in the summertime especially. I would seek some assurances that there will be no such impact on what is a residential area and also that if there are to be late night events no adverse noise from loud music or singing etc..

The protection of children from harm

For example underage sales, exposure to certain performances

I _____, hereby declare that all information I have submitted is true

and correct.

Signed Date 6/12/2021

Please note:

If you do not want your personal details to be released then you will need to provide good reason for this information to be withheld, for example the fear of intimidation or violence.

Please send the completed form to

Licensing Department
Windsor House
Plymouth. PL6 5UF

T: 01752 668000 E: licensing@plymouth.gov.uk

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